

Sems.	Health Information Technology Diploma (Medical Records)		Medical Secretary Diploma	
	Course Title	Cr. h *T+P	Course Title	Cr. h *T+P
First	English Language course	15 + 5	English Language course	15 + 5
Second	Introduction to Biology	2 + 1	Introduction to Biology	2 + 1
	Introduction to Computer	2 + 1	Introduction to Computer	2 + 1
	Medical Terminology	3 + 0	Medical Terminology	3 + 0
	Introduction to Biostatistics & Epidemiology	3 + 0	Introduction to Biostatistics & Epidemiology	3 + 0
	Introduction to Health Care System & Professional Career	2 + 0	Introduction to Health Care System & Professional Career	2 + 0
	Health Professional Ethics	1 + 0	Health Professional Ethics	1 + 0
	Communication Skills	1 + 0	Communication Skills	1 + 0
Third	Healthcare Management	3 + 0	Healthcare Management	3 + 0
	Keyboarding Skill	1 + 4	Keyboarding Skill	1 + 4
	Human Anatomy & Physiology	3 + 2	Human Anatomy & Physiology	3 + 2
	Introduction to Pharmacology	2 + 0	Introduction to Pharmacology	2 + 0
	Introduction to Health Insurance	3 + 0	Introduction to Health Insurance	3 + 0
	Introduction to Medical Coding	2 + 2	Introduction to Medical Coding	2 + 2
Forth	Health Records Sciences	3 + 0	Pathophysiology	3 + 0
	Pathophysiology	3 + 0	Principles of Accounting	3 + 0
	Medical Transcription I	1 + 4	Principles of Medical Secretary	2 + 2
	Health Information requirements & Standards	3 + 0	Medical Transcription I	1 + 4
	Health Information Management	2 + 2	Human Relation in Organizations	2 + 0
Fifth	Health Information Technology	3 + 0	Health Information Management	2 + 2
	HIT Clinical Education	1 + 4	Medical Office Management	2 + 2
	Health Insurance Reimbursement	2 + 2	Medical Transcription II	1 + 4
	Database Management in Healthcare	2 + 2	Database Management in Healthcare	3 + 0
	Coding and Clinical Documentation	2 + 2	Meetings and Times Management	1 + 2
Sixth	CLINICAL TRAINING (التدريب بالامتياز)	0 + 0+ 12	CLINICAL TRAINING (التدريب بالامتياز)	0 + 0+ 12